**Nadene Bennetts**

[NaBay72@gmail.com](mailto:NaBay72@gmail.com) 928-830-0972

3266 SE 153rd Avenue Portland, OR 97236

**Education**

**Chemeketa Community College-Salem**: March 2012-August 2013

* Overall GPA 3.9/4.0
* Intro to computers/Microsoft Office
* Writing/English composition 1 & 2
* Psychology 1, Human Relations
* Psychology 2, Mind & Body
* Medical Law & Ethics
* Medical Terminology 1 & 2
* Anatomy 1 & 2

**Experience**

**Loan Servicing Customer Service Representative,** Homestreet Bank, 601 Union St. #2000, Seattle, WA 98101 January 1991 – March 2009

* Paid home insurance premiums with checks, wires, and balanced G/L accounts
* Monitored payments to contractors for insurance claims, set up payees, and monitored checks to be mailed
* Solved problems, or came to a resolution with displeased customers, insurance companies, and title companies on a daily basis
* Backup for receptionist, loan payoff, and tax department

**Activities/Interests**

* Running, weight lifting
* Reading
* Playing with my cats
* NFL foot ball